

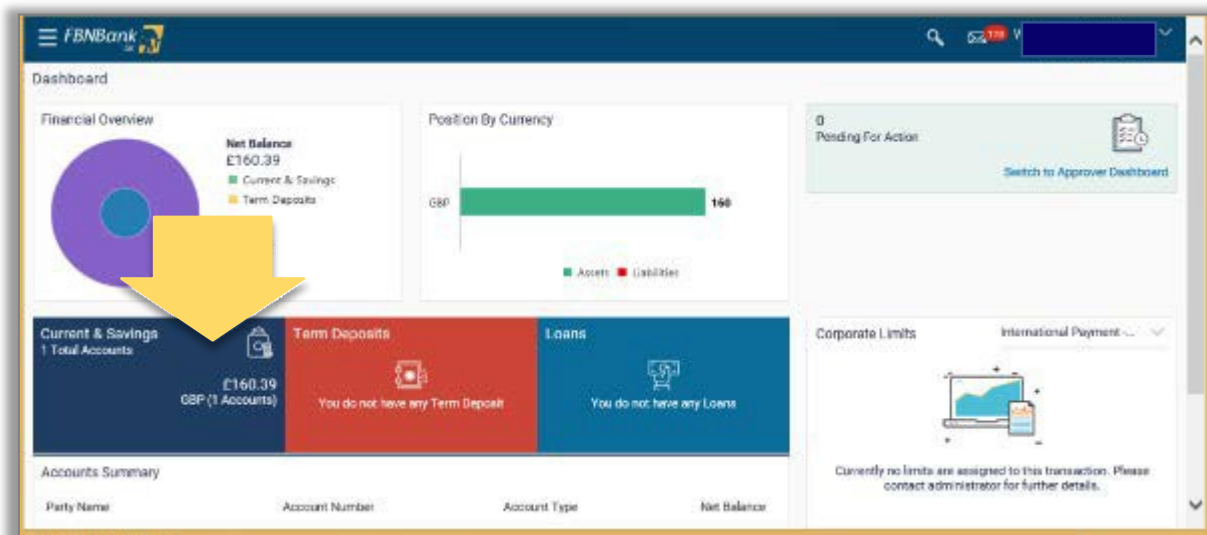
# Internet Banking: Account Summary and Statements Guide

## *Where do I view my accounts?*

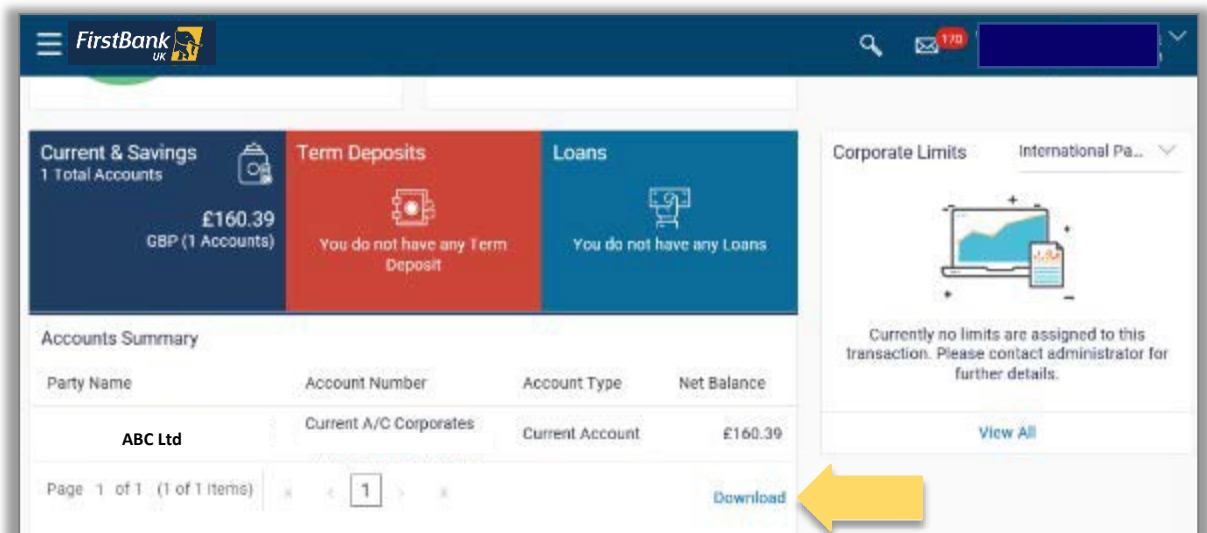
You can view and download your balances, search for transactions and download your Bank statements via your **Dashboard** or the **Accounts Menu**.

### Dashboard View

A summary of your total balances is available on the Dashboard. For more details click on the account type (example below is **Current & Savings Account**) to view the summary of your accounts and the available balance.



Select the specific account required and click on **Download**. Click on **Save** and save the statement. Click **Open** to Open and view your statement saved as a pdf.



## Menu View

The screenshot shows the FBNBank UK dashboard. At the top left, there is a menu icon (three horizontal lines) and the FBNBank UK logo. A yellow arrow points to this menu icon. The dashboard features three main cards: 'Current & Savings' (with a balance of £160.39 GBP), 'Term Deposits', and 'Loans'. Below these is an 'Accounts Summary' table with columns for Party Name, Account Number, Account Type, and Net Balance. The table shows one entry for 'ABC Ltd' with account number '108007-GBP-6A-CORP-01' and a net balance of £160.39. A 'Download' button is located at the bottom right of the table. On the right side of the dashboard, there is a 'Corporate Limits' section with a 'View All' button.

Click on the menu and select **Accounts**.

The screenshot shows the 'Accounts' menu in the FirstBank UK interface. The menu is open, showing options: 'Accounts', 'Payments', 'File Upload', 'Account Settings', 'Mail Box', 'Leave Feedback', and 'About'. A yellow arrow points to the 'Accounts' option. The main content area shows 'Pending for Approvals' and 'My Approved List' sections, both with 'No data to display' and pagination controls.

Click on the type of account which you want to see and select **Overview**

The screenshot shows the 'Accounts' menu in the FirstBank UK interface. The menu is open, showing options: 'Current and Savings', 'Term Deposits', and 'Loans'. A yellow arrow points to the 'Current and Savings' option. The main content area shows 'Pending for Approvals' and 'My Approved List' sections, both with 'No data to display' and pagination controls.

FirstBank UK

2 Total Accounts

£17,456.83 Net Balance

Quick Links

Accounts Summary

Party Name	Account Number	Account Type	Net Balance
ABC Ltd	Account 1	Current Account	£17,456.83
ABC Ltd	Account 2	Current Account	£0.00

Page 1 of 1 (1-2 of 2 items) [Download](#)

FirstBank UK

Select Account

Account 1

Balance : £17,436.85

Product Name  
Current A/C Corporates

+ Add Nickname

Account Info	Balances	Limits
Account Type <b>Current Account</b> Account Currency <b>GBP</b> Account Branch <b>FBN BANK (UK) LIMITED 28 Finsbury Circus,            London EC2M 7DT, Great Britain</b> Account Status <b>Active</b>	Available Balance <b>£17,436.85</b> Net Balance <b>£17,456.83</b> Amount On Hold <b>£0.00</b> Uncleared Balance <b>£0.00</b>	Overdraft Limit <b>£0.00</b> Advance Against Uncleared Funds Limit <b>£0.00</b> Daily ATM Withdrawal <b>£0.00</b> Minimum Balance Required <b>£5,000.00</b>

Quick Links

Select a Period to Download Your Pre-generated Statements.

Select [Download](#)

Transactions

No Record Found

Click on the **Download** button and select a month to download your pre-generated monthly bank statement.

Click on the **Magnifying Glass Icon** to view and search for your transactions.

Click on the **Search By** button to select the range you wish to search for. You can search by *Current Month, Previous Month, Previous Quarter* or you can *Select Date Range* to search to and from. You can also search for specific transaction types, reference numbers or amounts.

Click on **Search** when finished – the transactions will appear at the bottom of the screen

Opening Balance **£459.48**      Closing Balance **£1,292.08**      [Download](#)

Date	Description	Reference No	Amount	Balance
30 Sep 2019		000FPDD192730022	£193.00 Dr	£1,292.08
26 Sep 2019		000TACC192690001	£17,000.00 Dr	£1,485.08
25 Sep 2019		000FPDD192680010	£396.00 Dr	£18,485.08
24 Sep 2019		000FPDD192670001	£151.74 Dr	£18,881.08
18 Sep 2019	<b>Your Account Descriptions here</b>	000FPDD192610009	£197.57 Dr	£19,032.82
18 Sep 2019		000FPDD192610008	£136.12 Dr	£19,230.39
13 Sep 2019		0000013192590001	£68.16 Dr	£19,366.51
12 Sep 2019		000FINC192550018	£18,000.00 Cr	£19,434.67
10 Sep 2019		000000m192540009	£296.50 Dr	£1,434.67
03 Sep 2019		000000a192470016	£92.45 Dr	£1,731.17

Page **1** of 3 (1-10 of 30 items)    [Back](#)

You can **Download** this transaction range to pdf or csv.

**Should you not find the answer you need in the descriptions above, please contact your Relationship Manager or Client Services for further help on +44 (0) 20 7920 4920**